



**IJ-65/75/85, IJ-70 and IJ-80/90/110
Rate Change Software Update
(For use with EZ-Weigh and / or Dynamic scale)**

Dear Valued Neopost Customer,

Effective May 12, 2008, the United States Postal Service will be changing their mailing rates. Attached to this letter is an updated rate card, which when installed, will update your IJ Mailing system (with attached EZ-Weigh and/or Dynamic scale) to provide you with the latest supported USPS rates.

Installing your new rates is a simple process that should take less than five minutes and should be done **immediately**. Before installing the new rates, please review the enclosed installation instructions for your mailing system model. The new rates will not become active until the May 12th effective rate change date.

Please note: It is the sole responsibility of the customer to install and verify that the rates are properly installed. Neopost Inc will not be liable for rates that were not verified or installed properly.

Should you have any administrative or technical questions concerning this 2008 Rate Change you can contact Neopost as described below.

- Please try visiting our website web site at www.neopostinc.com for complete rate change information, including access to new USPS mail classes.
- When contacting us, please have your product model number, product serial number and your customer number available so that our representatives can assist you in an efficient manner.
- If you received this Rate Change Software in error. Return the contents of this rate package to Neopost Inc , Hayward. Please include the Sales Order # on the outside of the envelope.
- Please contact by telephone, fax or email us at:

Customer Service (Order / Billing / General Rate Change questions)

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

Phone: (800) 934.2257

Fax: (510) 429.6721

Email: NeopostRateChange@neopostinc.com

Technical Services (Rate Change Installation/ Equipment questions)

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

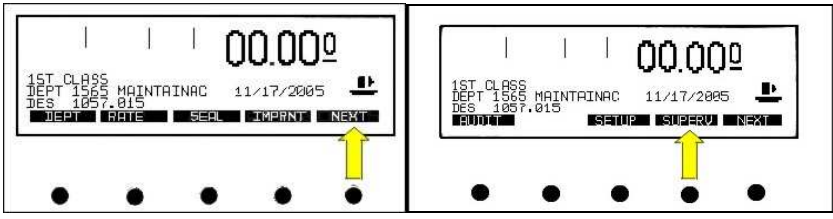
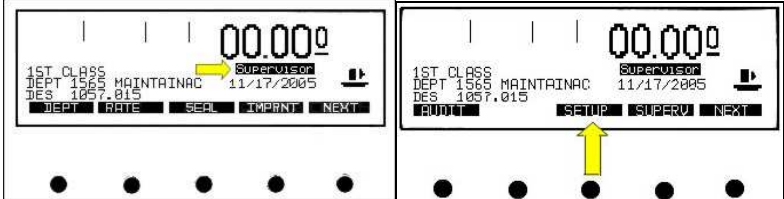
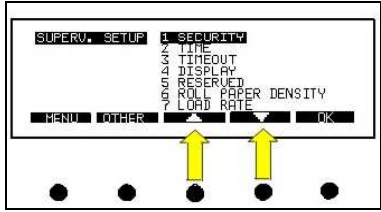
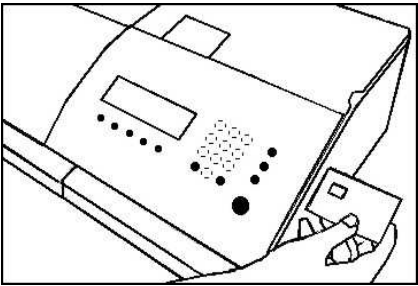
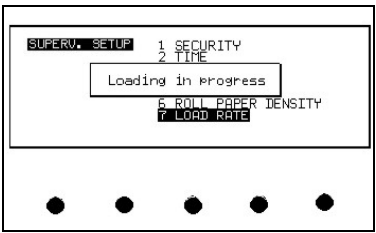
Phone: (800) 259.2678

Fax: (972) 241.9355

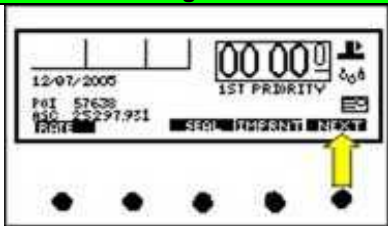
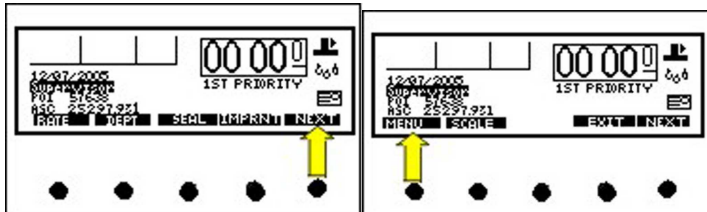
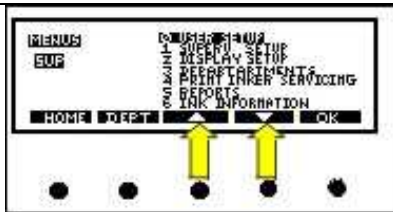
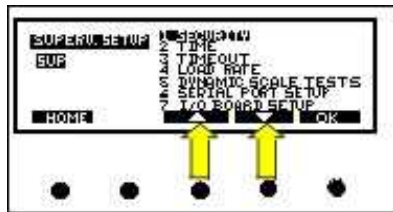
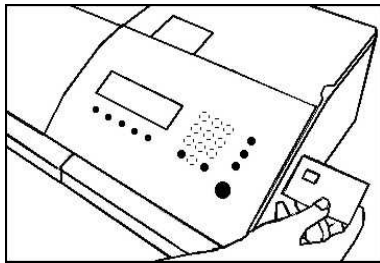
Email: support@neopostinc.com

For more information on the rate and structure change please see the USPS web site at <http://www.usps.com/ratecase/> .

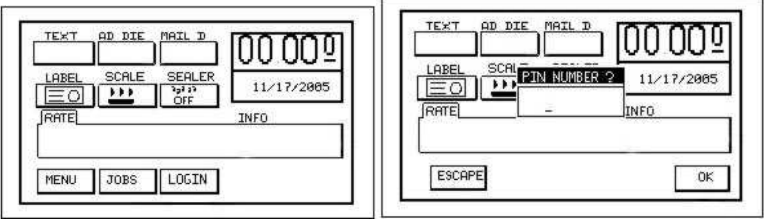
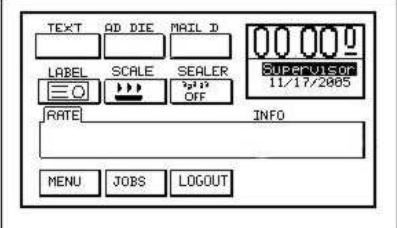
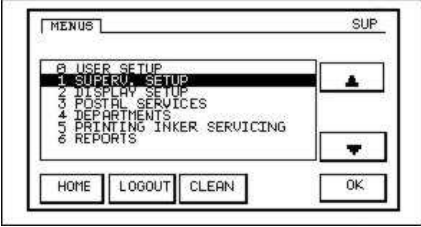
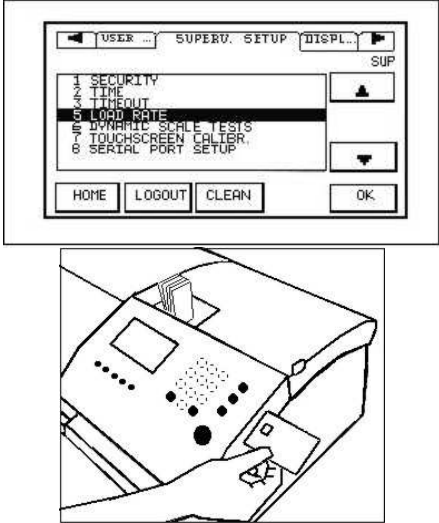
IJ-65/75/85 Installation Procedure: Rev USPS 2008

Step	Action	Figure/Notes
1	<p>From the metering screen (shown) press NEXT until you see SUPERV.</p> <p>Press the button below SUPERV.</p> <p>Enter the Supervisor Pin Number (9430) and press OK.</p>	
2	<p>From the Supervisor screen, press NEXT until you see SETUP.</p> <p>Press the button below SETUP.</p>	
3	<p>From the SETUP sub-menu, scroll down (using the up and down arrows) to LOAD RATE.</p>	
4	<p>Insert the Rate Card (with chip facing up) into the side slot (shown). Push the card in until it doesn't go any further.</p> <p>Once the card is fully inserted press OK.</p> <p>NOTE: If the card is not inserted, or not inserted properly, then you will see error: "E102, Waiting for memory card, Insert and retry".</p>	
5	<p>Once you have pressed OK you will see, "Loading in progress" (shown).</p> <p>Once the rates have been loaded you will see the message: "Loading Successful".</p> <p>Press OK</p>	
6	<p>The update will not occur until the USPS effective date.</p> <p>NOTE: On the effective date the screen will display "Update the rate configuration". It is important that you press OK when asked to update the rate. If you do not, the new rate will not take effect.</p>	
7	<p>Press the Lock button to put the base to sleep. The rates have been successfully loaded. The Rate Card can now be removed.</p>	

IJ-70 Installation Procedure: Rev USPS 2008

Step	Action	Figure
1	<p>From the metering screen (shown) press NEXT until you see SUPERV.</p> <p>Press the blue button below SUPERV.</p> <p>Enter the Supervisor Pin Number (9430) and press OK.</p>	
2	<p>From the Supervisor screen press NEXT until you see MENU (far right).</p> <p>Press the button below Menu.</p>	
3	<p>From the MENU sub-menu scroll down (using the up and down arrows) to SUPERV, SETUP.</p> <p>Press OK.</p>	
4	<p>From the SUPERV, SETUP screen, scroll down to LOAD RATE.</p>	
5	<p>Insert the Rate Card (with chip facing up) into the side slot (shown).</p> <p>Once the card is fully inserted press OK.</p> <p>NOTE: If the card is not inserted, or not inserted improperly, then you will see error: "E102, Waiting for memory card, Insert and retry".</p>	
6	<p>Once the rates have been loaded you will see the message: "Loading Successful". Press OK.</p>	
7	<p>The update will not occur until the USPS effective rate change date of May 12, 2008.</p> <p>Note: On the effective rate change date the screen will display Update the rate configuration. It is important that you press OK when asked to update the rate. If you do not, the new rates will not take effect.</p>	
8	<p>Press the Lock button to put the base to sleep and press OK to wake it up again. The Rate Card can now be removed.</p>	

IJ-80/90/110 Installation Procedure: Rev USPS 2008

Step	Action	Figure
1	<p>From the metering screen (Right), press LOGIN to enter Supervisor mode.</p> <p>Enter the Supervisor Pin number – (9430) (Far Right).</p> <p>Press OK.</p>	
2	<p>Now you will be in the Supervisor main screen (shown).</p> <p>Press MENU.</p>	
3	<p>Now you will be in the MENUS sub-menu.</p> <p>Scroll down (using the up & down arrows) to SUPERV, SETUP.</p> <p>Press OK.</p>	
4	<p>From the SUPERV, SETUP sub-menu scroll down (using the up and down arrows) to LOAD RATE.</p> <p>Insert the Rate Card (with the chip facing up) and press OK.</p> <p>Note: Make sure the rate card is inserted properly, or you will get the error message: E102 Waiting for memory card, Insert and retry.</p>	
5	<p>Once the rate has been downloaded you will see the message: Loading Successful. Press OK.</p>	
6	<p>The update will not occur until the USPS effective rate change date of May 12, 2008.</p> <p>Note: On the effective rate change date the screen will display Update the rate configuration. It is important that you press OK when asked to update the rate. If you do not, the new rates will not take effect.</p>	
7	<p>Press the Lock button to put the meter to sleep and to exit Supervisor. The Rate Card can now be removed.</p>	