



**IJ-35/45 and IJ-40/50/60
Rate Change Software Update
(For use with IWP5 or EZ-Weigh scale)**

Dear Valued Neopost Customer,

Effective May 12, 2008, the United States Postal Service will be changing their mailing rates. Attached to this letter is an updated rate card, which when installed, will update your IJ Mailing system (with attached scale or EZ weigh platform) to provide you with the latest supported USPS rates.

Installing your new rates is a simple process that should take less than five minutes and should be done **immediately** (see steps 1-7 of the attached installation instructions). The new rates will not be used until the effective rate change date of May 12.

After the May 12, 2008 rate change date, you should also reset your Default Stamp Value. Instructions for changing the **Default Stamp Value** can be found in steps 8-13 on the attached instruction pages.

Please note: It is the sole responsibility of the customer to install and verify that the rates are properly installed. Neopost Inc will not be liable for rates that were not verified or installed properly.

Should you have any administrative or technical questions concerning this 2008 Rate Change you can contact Neopost as described below.

- Please try visiting our website web site at <http://www.neopostinc.com> for complete rate change information, including access to new USPS mail classes.
- When contacting us, please have your product model number, product serial number and your customer number available so that our representatives can assist you in an efficient manner.
- If you received this Rate Change Software in error. Return the contents of this rate package to Neopost Inc , Hayward. Please include the Sales Order # on the outside of the envelope.
- Please contact by telephone, fax or email us at:

Customer Service (Order / Billing / General Rate Change questions)

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

Phone: (800) 934.2257

Fax: (510) 429.6721

Email: NeopostRateChange@neopostinc.com

Technical Services (Rate Change Installation/ Equipment questions)

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

Phone: (800) 259.2678

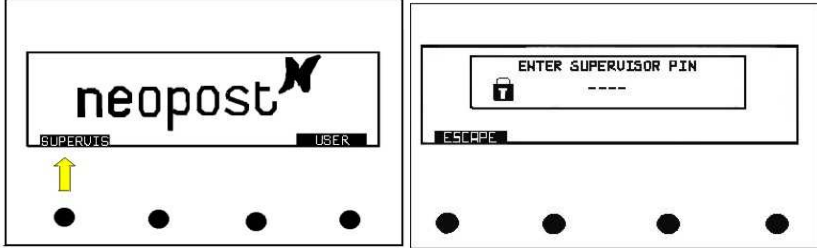
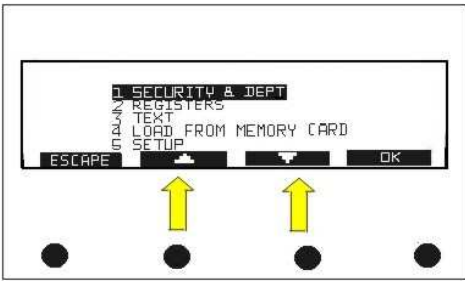
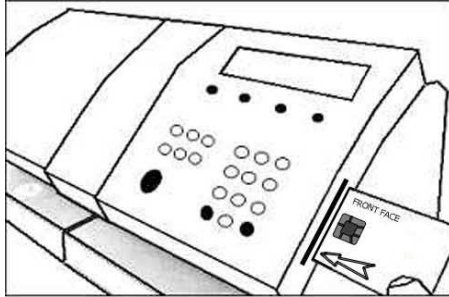
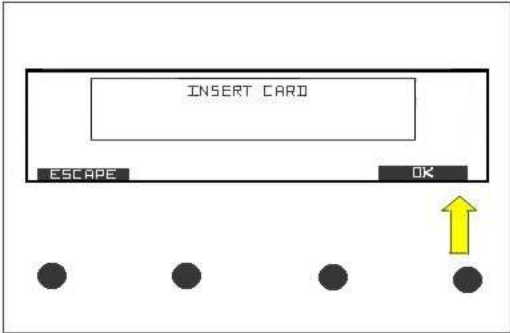
Fax: (972) 241.9355

Email: support@neopostinc.com

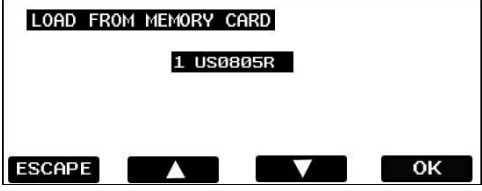
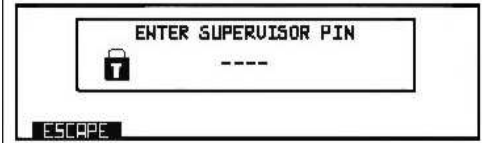
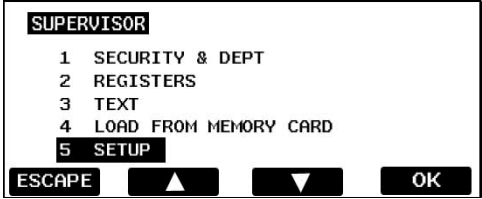
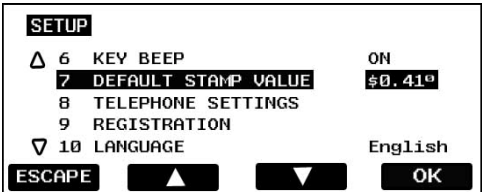
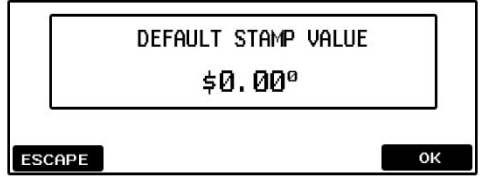
For more information on the rate and structure change please see the USPS web site at <http://www.usps.com/ratecase/> .

Model: Neopost IJ-35/45 and IJ-40/50/60 Rate Software Update _ May 2008

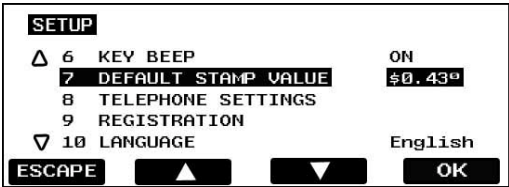
IJ-35/45 and IJ-40/50/60 Installation Procedure: Rev USPS 2008

Step	Action	Figure
1	<p>Press the Lock button to display the main screen (Right).</p> <p>Press the button below SUPERVIS</p> <p>When prompted for the Supervisor Pin enter 9430 (Far Right)</p> <p>DO NOT press enter. The mailing machine will go into supervisor automatically</p>	
2	<p>From the Supervisor main screen (right) use the up and down arrows to scroll down to LOAD FROM MEMORY CARD</p>	
3	<p>Insert the Rate Memory Card in the slot on the right side of the Display/keyboard panel. Assure that the card is properly inserted.</p> <p>Important: The chip must be facing up (Right).</p> <p>Then press OK</p>	
4	<p>If the Rate Card is not properly inserted then base will display INSERT CARD.</p> <p>Take the card out and reinsert it as previously shown.</p> <p>Press OK.</p>	

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Step	Action	Figure
5	<p>The rate to be loaded will display on the screen.</p> <p>Note: The new rate version should be US0805R.</p> <p>Press OK</p>	
6	<p>Wait for the loading to complete.</p>	
7	<p>Once loading is complete, the base will display LOADING COMPLETE.</p> <p>You can remove the card and press the Lock button to return to the main screen.</p> <p>Note: The update will not occur until the USPS effective date of May 12, 2008.</p>	
8	<p>If the Ready screen displays the previous rate when you power your mailing system on after the May 12 effective date, you will have to program your Default Stamp Value to the current one (instructions below).</p>	
9	<p>Press the Lock button to display the main screen.</p> <p>Press the SUPERVIS Button and enter the Supervisor password (9430).</p>	
10	<p>Select SETUP using the up & down arrows.</p> <p>Then press OK.</p>	
11	<p>From the SETUP menu use the up and down arrows to select DEFAULT STAMP VALUE.</p> <p>Then press OK.</p>	
12	<p>The screen should read DEFAULT STAMP VALUE and \$0.00 for a value. Enter the new desired default value and press OK.</p> <p>Note: To set \$0.42 as a default, enter 420.</p>	

IJ-35/45 and IJ-40/50/60 Installation Procedure: Rev USPS 2008

Step	Action	Figure
13	<p>From the SETUP screen, you should see the updated value.</p> <p>Press the Lock button to return to the main screen.</p> <p>Enter User to assure the DEFAULT STAMP VALUE has been changed.</p>	 <p>The screenshot shows a menu titled "SETUP" with the following options: 6 KEY BEEP (ON), 7 DEFAULT STAMP VALUE (\$0.43), 8 TELEPHONE SETTINGS, 9 REGISTRATION, and 10 LANGUAGE (English). At the bottom, there are four buttons: ESCAPE, an up arrow, a down arrow, and OK. The "7 DEFAULT STAMP VALUE" option is highlighted with a black bar.</p>